

Daviess County Lions Club Fair, Inc.

www.daviesscountyfair.com

Food Vendor Application & Requirements; July 16-20 2025

Business Name: _____ Date: _____

Name of Food Booth (if different) _____ Are you a non-profit? _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Description of food sold and price: _____

Booth Type: _____ Trailer _____ Free Standing _____ Other, Actual physical size: _____

Food Vendor spaces are approximately 20' wide/front (sales area) x 15' deep (sides).

What amount of extra space do you anticipate needing for food preparation, storage, hitch, and door clearance (length and width): _____ Extra space may incur extra cost. You must have this extra space approved on-site by the Daviess Co. Lions Club (DCLC) Vendor Coordinator. Our goal is fairness, and minimizing complaints.

RV parking needed? _____ Size: _____ Location must be coordinated. Charges for RV electric service may be incurred.

Note: One (1) 20 amp/120 volt circuit will be provided per vendor space. No hard wiring into our electrical panel is allowed. Additional power may be available and will be charged as follows, subject to availability and at the discretion of the DCLC Fair.

Please indicate here what extra electrical power service you desire: _____

- Additional 20 amps 120 volt — \$20
- 30 amps 120 volt — \$30
- 50 amps 120 volt — \$50

You will **not** be considered without a complete menu and pricing. Vendor space location will be selected by the Vendor Coordinator. Contact the Vendor Coordinator upon arrival at the Fairgrounds on July 16 for space placement.

A non-refundable payment of \$20 is required to reserve your space and must be received by May 1. This amount will be deducted when you confirm your space. The total amount for space is due by June 1, 2025

. Application must be received by May 1st, 2025. Subsequent withdrawal: please notify the coordinator ASAP. **The total cost for a Food Vendor Space, for all 4 days, is \$250, plus any extra space or electrical power charges.**

Mail deposits and application to: Daviess County Lions Fair, PO Box 129, Philpot, Ky. 42366

Fairground location: 6191 Hwy 54, Philpot KY 42366 (no mailbox). Use Gate #2 off Winkler RD for fair access and parking.

DCLC Vendor Coordinator: Dyanne Baker, (270) 302-2669 email: daviesscountyfair@gmail.com

Questions: Amanda Patton (270) 925-3535

DCLC Fair Food Vendor Agreement & Contractual Requirements

In order to prevent competition among Food Vendors, the Daviess Co. Lions Club (DCLC) reserves the right to limit certain menu items.

In order to eliminate price competition with the DCLC, certain items may be sold only at the price set by the Vendor Coordinator (same prices as DCLC concessions). Currently, these are Bottled Water, Pork Burgers, Rib Eye Steak Sandwiches, and Lemon Shake-ups. Later, if necessary, other items may be added to this list, at the discretion of the Vendor Coordinator.

Contact the Fair Coordinator to confirm approval of this application.

Vendor selections are made at the sole discretion of Daviess Co. Lions Club (DCLC) Vendor Coordinator. Vendors must be set up and all vendor staff vehicles must be parked in vendor parking by 4:30 pm daily.

No Vendor booth breakdowns until 10 pm the last night of the Fair.

No vehicles may enter the vendor area after 4:30PM. Only golf carts, 4 wheelers, hand carts or wagons, etc. will be allowed into the Vendor area after 4:30 PM Daily

Vendors are responsible for any and all local and/ or state required licenses or permits, and Ky sales tax requirements. A list of Fair Vendors will be provided to the State Tax Auditor.

Vendors shall be responsible for their own insurance. The DCLC Fair is not responsible for accidents, lost inventory or electrical outages. It is recommended that food vendors bring a back-up generator; electrical outages have occurred in the past.

Food Vendors shall be responsible for using protected and grounded outdoor electrical cords; they must be safe and meet local and state codes.

Vendors shall be open for business every night of the Fair during operating hours.

Vendors are responsible for cleanliness and removing all trash and debris from their booth and booth area nightly.

The Daviess County Lions Club Fair Inc. shall not be responsible for any injury, damages and/or liability arising out of injury, theft, or personal property losses during this event.

The Daviess County Lions Club Fair Inc. will not be responsible for loss of revenue due to weather. It is not rare to have summer storms that shut down the Fair due to safety concerns.

The Daviess County Lions Club Fair Inc. will not be responsible for loss of electrical power at any time. It is the vendors' responsibility to monitor and protect their products & inventory.

Vendors and their workers MUST use Gate #2 off Winkler RD for fair access and parking.

Vendor Signature: _____ Date: _____