

Daviess County Lions Club Fair, Inc.

www.daviesscountyfair.com

Food Vendor Application & Requirements; July 17 - 20, 2024

Business Name: _____ Date: _____

Name of Food Booth (if different) _____ Are you a non-profit? _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Cell: _____

Email Address: _____

Booth Type: ___ Trailer ___ Free Standing ___ Other, Actual physical size:

Food Vendor spaces are approximately 20' wide/front (sales area) x 15' deep (sides).

What amount of extra space do you anticipate needing for food preparation, storage, hitch, and door clearance (length and width): _____ Extra space may incur extra cost. You must have this extra space approved on-site by the Daviess Co. Lions Club (DCLC) Vendor Coordinator. Our goal is fairness, and minimizing complaints.

RV parking needed? _____ Size: _____. Location must be coordinated. Charges for RV electric service may be incurred.

Note: One (1) 20 amp/120 volt circuit will be provided per vendor space. No hard wiring into our electrical panel is allowed. Additional power may be available and will be charged as follows, subject to availability and at the discretion of the DCLC Fair. Please indicate here what extra electrical power service you desire:

- Additional 20 amps 120 volt — \$20
- 30 amps 120 volt — \$30
- 50 amps 120 volt — \$50
- 100 amps 120 volt — NOT Available

Food Menu Approval is required. (A complete menu with prices must be submitted with this application). You will **not** be considered without a complete menu and pricing. Vendor space location will be selected by the Vendor Coordinator. Contact the Vendor Coordinator upon arrival at the Fairgrounds on July 17 for space placement.

A deposit is NOT required at the time the application is submitted. **Application must be received by July 1st, 2024.** Disapproval notification to Vendors will be made by July 6. Subsequent withdrawal: please notify the coordinator ASAP. **The total cost for a Food Vendor Space, for all 4 days, is \$250, plus any extra space or electrical power charges. Food Vendor payment must be paid by 5PM on July 17th (Day 1 of the Fair).** Provide the payment in an envelope, marked only with the vendor name, to the Vendor Coordinator, Dyanne Baker.

Fairground location: Hwy 54, Philpot KY 42366 (no mailbox). Use Gate #2 off Winkler RD for fair access and parking.

DCLC Vendor Coordinator: Dyanne Baker, (270) 302 - 2669 Email: cdbaker1957@aol.com

Mail Applications to: Dyanne Baker, Attn: Fair Application, 5511 Hwy 54 Owensboro, KY 42303

DCLC Fair Food Vendor Agreement & Contractual Requirements

In order to prevent competition among Food Vendors, the Daviess Co. Lions Club (DCLC) reserves the right to limit certain menu items.

In order to eliminate price competition with the DCLC, certain items may be sold only at the price set by the Vendor Coordinator (same prices as DCLC concessions). Currently, these are Bottled Water, Pork Burgers, Rib Eye Steak Sandwiches, and Lemon Shake-ups. Later, if necessary, other items may be added to this list, at the discretion of the Vendor Coordinator.

Contact the Fair Coordinator to confirm approval of this application.

Vendor selections are made at the sole discretion of Daviess Co. Lions Club (DCLC) Vendor Coordinator. Vendors must be set up and all vendor staff vehicles must be parked in vendor parking by 4:30 pm daily.

No Vendor booth breakdowns until 10 pm the last night of the Fair.

No vehicles may enter the vendor area after 4:30PM. Only golf carts, 4 wheelers, hand carts or wagons, etc. will be allowed into the Vendor area after 4:30 PM Daily

Vendors are responsible for any and all local and/ or state required licenses or permits, and Ky sales tax requirements. A list of Fair Vendors will be provided to the State Tax Auditor.

Vendors shall be responsible for their own insurance. The DCLC Fair is not responsible for accidents, lost inventory or electrical outages. It is recommended that food vendors bring a back-up generator; electrical outages have occurred in the past.

Food Vendors shall be responsible for using protected and grounded outdoor electrical cords; they must be safe and meet local and state codes.

Vendors shall be open for business every night of the Fair during operating hours.

Vendors are responsible for cleanliness and removing all trash and debris from their booth and booth area nightly.

The Daviess County Lions Club Fair Inc. shall not be responsible for any injury, damages and/or liability arising out of injury, theft, or personal property losses during this event.

The Daviess County Lions Club Fair Inc. will not be responsible for loss of revenue due to weather. It is not rare to have summer storms that shut down the Fair due to safety concerns.

The Daviess County Lions Club Fair Inc. will not be responsible for loss of electrical power at any time. It is the vendors' responsibility to monitor and protect their products & inventory.

Vendors and their workers MUST use Gate #2 off Winkler RD for fair access and parking.

Vendor Signature: _____ Date: _____

Agreed to Cost at time of application: _____

Application for 2024 Non-Food Vendor Booth/Static Display Rental

Fair Dates: July 17 - 20, 2024. Location: Philpot, KY

Vendor Coordinator: Dyanne Baker, 5511 Hwy 54 Owensboro, KY 42303

Contact Info: (270) 302 - 2669 Email: cdbaker1957@aol.com

Business/Exhibit Name: _____

Address: _____

Phone: (_____) _____ Email: _____ Tax No. _____

Type of Exhibit: Manned [] (or) Display Only []

Non-Profit: YES [] NO []

Will you have a raffle or giveaway promotion? _____ If so, list _____

Contact Person: _____ Phone: _____ Email: _____

Outside booth space is 10'x10' (Approx.) Fans are encouraged. Electrical hook-up is available at additional cost in most locations. Bring outdoor extension cords. No generators allowed without approval. A tent Canopy (sun shade) and cold drinks are recommended for your comfort. No tables or chairs provided. Security provided over-night. Protection of products from summer storms advised.

Indoor booth space is 10'x10' (Approx.) It can get very hot in our un-insulated building.

Static Display (Auto/Heavy Equipment) Space is 20' x 30'

Total Cost for all 4 days (4:30 PM to around 10:00 PM):

- Outside booth space(s) and Static Display: \$100 per space. No. of spaces: _____ Total: \$ _____
- Inside booth space(s): \$75 per space. Total: \$ _____
- Electrical needed: \$25 per space. Total \$ _____

Two vendor passes will be issued per booth rental. Additional vendor passes are \$10. Vendor passes do not provide access to the Carnival Rides.

To reserve your booth space, **a check must be returned** with this application, for the amount indicated above, by July 1st. **Make the check payable to: Daviess County Lions Club Fair Inc. Mail to Dyanne Baker. (see above)**

General Information and Contract Agreement

1. Manned booth times are from 4:00 p.m. to 9:00 p.m. **Wednesday through Saturday.** Exhibitors are responsible for manning their booth during these hours. No fire, flame, grilling, cooking, food sales etc will be permitted.
2. Absolutely NO vendor vehicles allowed inside fairgrounds (parking, driving, restocking, etc) after 3:30 p.m.
3. Exhibitors and their workers MUST use Gate #2 off Winkler Rd for fair access and parking.
4. Exhibitor agrees to indemnify and hold harmless the Daviess County Lions Club Fair and its members for any damages and/or liability arising out of injury, theft, or personal property losses during the preparation or Fair days.
5. With your signature below, the exhibitor agrees to this contract Agreement.

Exhibitor Signature: _____ Date: _____