

Amount of Deposit Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Paid By: Card/Money Order

Amount of Rental Fee Due: \_\_\_\_\_ Due Date: \_\_\_\_\_ Paid By: Card/Money Order

Rental Paid: \_\_\_\_\_ Date: \_\_\_\_\_

Amount of Deposit Refunded: \_\_\_\_\_ Date Refunded: \_\_\_\_\_

(FOR OFFICE USE ONLY)

Questions? Call (270) 297-9519, Ext. 1

**DEPOSIT & RENTAL AGREEMENT FOR NON-MEMBERS OF DAVIESS COUNTY LIONS CLUB**

This Rental Agreement entered into on Date: \_\_\_\_\_, by and between the Daviess County Lions Club, 6191 Hwy 54, Philpot, Kentucky, and:

Name: \_\_\_\_\_ (The Renter)

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Renter desires to lease and utilize Buildings listed for the following purpose:

\_\_\_\_\_ (Event)

Renter shall have use of the premises only for the purposes stated herein.

DATE OF EVENT: \_\_\_\_\_

RENTAL FEES			
Facilities	Needed?	Not Needed?	Cost
Bittel Hall	YES	NO	\$500.00
Microphone	YES	NO	N/C
Projector & Screen	YES	NO	\$50.00
Gazebo	YES	NO	\$25.00
West Exhibit Hut	YES	NO	\$300.00
East Exhibit Hut	YES	NO	\$300.00
Horse Arena	YES	NO	CALL
Miles Arena	YES	NO	CALL
AG Building	YES	NO	CALL
Grounds	YES	NO	CALL

(Morning 8 AM to Midnight 12 AM)

**RENTAL FEES AND DEPOSIT**

Rental Fees: \_\_\_\_\_

Deposit: \$300.00

MISC: \_\_\_\_\_

MISC: \_\_\_\_\_

In addition to rental fees and deposit, a refundable damage/cleanup deposit of \$300.00 is required.

Refundable Damage/Cleanup Deposit: \$300.00

Total Fees and Deposit: \_\_\_\_\_

One signed copy of the rental contract and deposit (\$600.00) must be submitted to secure rental facilities. RENTER UNDERSTANDS THAT THE FACILITY WILL NOT BE RESERVED UNTIL PAYMENT OF THE SECURITY DEPOSIT HAS BEEN RECEIVED BY DAVIESS COUNTY LIONS CLUB. Any balance due must be paid when keys are picked up on the date of the Event. The security deposit (\$600.00) will be refunded within 30 days following the Event, assuming the facility was left in satisfactory condition and there weren't any damages.

**CANCELLATIONS**

1. If the Event is cancelled 90 or more days prior to the Event, then full deposit and rental fees will be refunded.
2. If the Event is cancelled less than 90 days prior to the scheduled Event, then no deposit will be refunded.
3. An Event may be rescheduled one time. If an Event is cancelled more than one time, the rental fee will not be refunded.

**TERMS AND CONDITIONS OF RENTAL**

- A. REPAIRS. A final walk through of will be done by an member of the Daviess County Lions Club as soon as is practicable following the Event, but prior to refund of the security deposit. Upon arrival on date of the Event, Renter shall inspect the facility (including personal property of the Daviess County Lions Club) and notify the Daviess County Lions Club immediately of any defects or damages found. If no damages are reported to the Daviess County Lions Club at the commencement of the rental period, then it shall be assumed that no damages or defects were present prior to Renter’s use of the facilities. Any damages found during the final walk through will be deemed to have occurred during Renter’s use of the facilities.

**RENTER’S INITIALS:** \_\_\_\_\_

- I. The Renter will be held responsible for any damage to the building(s), or any Daviess County Lions Club property therein, occurring in connection with its Event and will be charged for repairs. If the repairs are more than the security deposit, then the Renter is responsible for any additional cost.
- II. Renter is responsible to leave the facility in the same condition as it was found when the rental period commenced. Failure to do so will result in the Daviess County Lions Club having the facility cleaned, and deducting the cost of cleaning from the security deposit.

**RENTER’S INTIALS:** \_\_\_\_\_

- iii. Nothing shall be posted on, nailed, tacked, screwed, pressure taped, or otherwise attached to the walls, woodwork, floors, ceilings, or any other parts of the facilities.
- B. All decorations must be non-flammable material. You are not allowed to use glitter, rice, or confetti in the building(s) or outside the building(s).

- C. Renter agrees to comply with any and all laws, statutes, ordinances, rules, orders, regulations, and requirements of the federal, state, and local governments, and all of their departments or bureaus, applicable to the Renter's use of the Premises.
- D. Renter shall be responsible for all insurance covering the safekeeping of the Renter's property while it is on the Premises. All personal property placed on the Premises before, during, or after the Event, shall be the sole responsibility of the Renter. The Daviess County Lions Club shall not be liable for damage and/or theft of Renter's personal property of any type, for any reason or cause whatsoever.
- E. Sidewalks, doors, and other passages are to remain unobstructed at all times.
- F. DCLC has the right to terminate this contract if, in the sole discretion of DCLC the event is deemed in violation of any law or is deemed to be adverse to the interests of DCLC.
- G. All advertisements, invitations, announcements, etc., used in connection with the Event shall refer to the location solely as Bittel Hall. It shall not be permitted for Renter to use the name DAVIESS COUNTY LIONS CLUB, DCLC, FAIRGROUNDS, or any variation thereof, in any manner whatsoever in promotion of the Event or otherwise. Renter agrees that no affiliation between Renter and DCLC shall be implied in any way. DCLC reserves the right to review and approve all forms of advertising, invitations or other publicity in which DCLC name is used. Violation of this condition shall be grounds for termination of the Agreement by DCLC, at the option of DCLC.
- H. Renter releases from liability and agrees to indemnify and hold harmless DCLC, its members and officers, against claims, liabilities, damages, losses, expenses or attorneys' fees incurred as a result of (a) Renter's failure to fulfill any condition of this Agreement; (b) any damage or injury happening in or about rental or premises to Renter's invitees or licensees or such person's property; (c) Renter's failure to comply with any requirements imposed by any governmental authority; and (d) any judgment, lien, or other encumbrance filed against Renter as a result of Renter's action.
- I. Renter shall not transfer or assign this Agreement without prior written consent of DCLC. Any assignment of this Agreement without the written consent of DCLC shall be void.
- J. Smoking is not allowed inside the premises. Smoking is permitted outside. All cigarette butts must be disposed of properly.
- K. In any action or legal proceeding to enforce any part of this Agreement, the prevailing party shall recover reasonable attorney's fees and costs.

L. Any additional information or specifics regarding rental:

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- M. Please note that any changes made to the original request must be made no later than two weeks prior to your Event.
- N. This Agreement and any attached addendum constitute the agreement between the Parties, and no oral statements shall be binding.
- O. It is the intention of the Parties herein that if any of this rental Agreement is invalid, for any reason, such invalidity shall not void the remainder of the rental Agreement.
- P. This Agreement shall be construed, interpreted and enforced according to the laws of the State of Kentucky.
- Q. The Parties hereunto have executed this Agreement as of the date first written above.

I have read the foregoing Agreement and agree to abide by the above conditions and also verify that the information provided about me is accurate and correct.

RENTER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Total Number of Guests Expected: \_\_\_\_\_ (BITTEL HALL maximum is 200)

**Deposit Payment Information**

Credit/Debit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CRV Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Authorized Amount: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return all signed forms to:**  
EMAIL: [DCLCReservations@gmail.com](mailto:DCLCReservations@gmail.com)  
FAX TO: (270) 297-9190  
MAIL TO:  
Reservations  
5511 KY 54  
Owensboro, KY 42303